



FAIR GROVE FIRE PROTECTION DISTRICT

340 W. Eagle Ridge Ct.
FAIR GROVE, MISSOURI 65648
(417) 759-7908
www.fairgrovefire.org

DATE: _____

Fair Grove Fire Protection District
340 W. Eagle Ridge Ct.
Fair Grove, MO 65648

Dear Sir or Ma'am,

As you requested, please find my completed Application and supporting documentation for your review, then determine if I meet the qualifications you have established to become a Firefighter with the Fair Grove Fire Protection District. To ensure that I submit all required information, I have completed the checklist you provided below. Please note that I have read and I am submitting only the information you requested.

- Completed and Signed Application for Employment
- Completed and Signed Application Letter (***this letter***)
- Copy of Missouri Division of Fire Safety Firefighter I & II certificate
- Copy of Missouri Division of Fire Safety Hazardous Materials Awareness & Operations
- Copy of current First Responder certification or higher
- Copy of current Driver's License
- Professional Resume (if desired by applicant)
- Copy of any other National and/or State Training Certifications for consideration

Thank you for your attention to this application and I look forward to hearing from you.

Sincerely,

Signature of Applicant



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JOB DESCRIPTION: FIREFIGHTER (CAREER)

The Firefighter is responsible for responding to incidents and performing the appropriate level of care for personal injuries or illnesses and firefighting duties. The Firefighter shall be able to perform these operations under both emergency and non-emergency conditions, within the policies and procedures set by the District. The Firefighter is under the general supervision of the Captain. During emergency incidents the Firefighter is under the general supervision of the Incident Commander.

DESCRIPTION OF DUTIES

The Firefighter shall respond to all alarms as assigned, evaluate patient condition, administer appropriate medical services in accordance with adopted protocols and/or physician direction in proper relationship to, type of the alarm, conditions found, and be able to perform as required on the fire scene to meet the mission of the District. The Firefighter shall perform apparatus and equipment checks, routine maintenance and care of District apparatus and equipment to maintain a state of readiness, adhere to the policies and procedures to complete the mission of the District, and upon request, perform any other duties as prescribed.

REQUIRED QUALIFICATIONS

Candidates for the position of Firefighter must possess a State of Missouri Firefighter I & II certification, possess a current First Responder or higher certification, and possess a current CPR certification. The candidate shall have a valid operator's license with no suspensions, revocations, or any other significant moving violations within the last three (3) years. The candidate shall meet all District application requirements by the application closing date.

The candidate will also be required to have the following requirements:

1. NIMS 100, 200, 700, & 800 – within 90 days of hire date
2. MO EMT – within 2 years of hire date

SALARY: Starting \$35,500-\$44,500.

APPLICATION DEADLINE: December 15, 2023



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INSTRUCTIONS:

Type or print your answers to all questions listed on the application. The Fair Grove Fire Protection District requires that all individuals interested in employment complete and official application and will accept a professional resume as a supplement to the application form. Applicants must attach copies of all supporting documentation to the official application.

Position Applying For: _____

SECTION 1: Personal Information

Position for which you are applying (one per application): <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Volunteer _____	Date: _____
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Please tell us, how did you find out about this position?

FGFPD Website Other Website: _____ FGFPD Employee: _____
 Published Ad Other: _____

Please complete (enter all applicable information and check one (1) preferred method of contact):

Home Phone _____ Work Phone _____
 Cell Phone _____ E-Mail Address: _____

Name (Last, First, Middle) _____

Street Address _____	Apt./Suite _____	Have you ever worked or volunteered for the FGFPD? <input type="checkbox"/> Yes <input type="checkbox"/> No
City _____	State _____	Date From: _____ Date To: _____
Zip Code _____		

Are you legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	Can you provide evidence of your eligibility to work? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Do you have relatives employed by the Fair Grove Fire Protection District? Yes No

If so, list name(s) and relationship(s)? _____

Do you have a valid Missouri Driver's License? Yes No

The Fair Grove Fire Protection District will verify all information, including moving violations.

High School / G.E.D.	Do you have a High School Diploma or G.E.D. Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No Prior to an interview, the District may require official copies of college or university transcripts or High School or G.E.D. Certificate or Diploma, or professional certificates.
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	Name	Major	Date (From)	Credit Hours
College or University	Location	Minor	Date (To)	Degree/Certificate
	Name	Major	Date (From)	Credit Hours
College or University	Location	Minor	Date (To)	Degree/Certificate
	Name	Major	Date (From)	Credit Hours
College or University	Location	Minor	Date (To)	Degree/Certificate
	Name	Major	Date (From)	Credit Hours

List all applicable certificates and/or licenses. _____

(You may attach a separate sheet if needed)

SECTION 2: Employment Record

Beginning with current or most recent dates, provide a comprehensive description of your professional experience.
If you require additional space, attach an additional sheet to this document.

Current or Most Recent Employer _____

Starting Date _____ Ending Date _____ Total Time Employed _____

Address _____ City/State _____ Phone _____

Title _____ Starting Salary _____ Ending Salary _____

Duties _____

Reason For Leaving _____

Previous Employer _____

Starting Date _____ Ending Date _____ Total Time Employed _____

Address _____ City/State _____ Phone _____

Title _____ Starting Salary _____ Ending Salary _____

Duties _____

Reason For Leaving _____

Previous Employer _____

Starting Date _____ Ending Date _____ Total Time Employed _____

Address _____ City/State _____ Phone _____

Title _____ Starting Salary _____ Ending Salary _____

Duties _____

Reason For Leaving _____

Have you ever been in the military? Yes (If yes, attach a copy of your DD214) No

Branch: _____ Dates of Service (From and To): _____

Type of Discharge Received: _____

Have you ever been arrested? Yes No

Have you ever been convicted of a felony? Yes No

Have you ever been convicted, plead guilty or no contest, or placed on deferred adjudication or probation for any offense other than minor traffic violations? Yes No

Please provide details (charges, penalties, where, when and disposition) _____

By signing below, I certify, authorize, or acknowledge:

That all of the information provided by me on this application for employment and any attachments or supporting documents I submit are accurate. Recognizing that the Fair Grove Fire Protection District may rely on information I provide to make an employment decision, I hereby certify that all information herein presented is accurate and free from intentional omission, falsification, or misleading information.

I authorize the Fair Grove Fire Protection District to conduct background, personal, criminal, employment history, or any type of investigation it may require to determine my fitness for the position in which I have applied. Additionally, I understand that the District may require a physical, mental, or drug pre-employment screening after the District has made a conditional offer for employment.

All application materials, including transcripts, become property of the Fair Grove Fire Protection District and will not be returned.

Signature of Applicant **Printed Name of Applicant** **Date**